



# City of Montebello

## BUS WASH SYSTEM REPLACEMENT PROJECT

RFP NO. 17-11

ADDENDUM #1

March 27, 2017

### NOTICE TO PROSPECTIVE PROPOSERS:

This notice comprises **Addendum #1** to the documents contained in the City of Montebello RFP No. 17-11.

CITY OF MONTEBELLO  
RFP NO. 17-11

#### SECTION 2 INSTRUCTIONS TO PROPOSERS

##### 2.1 Description of the Work to be Done

The City of Montebello's Transportation Department, commonly known as Montebello Bus Lines, as AGENCY, requests proposals from qualified firms to replace its 19-year old NS heavy-duty bus wash system in accordance with the terms and conditions set forth in RFP No. 17-11.

The Contract shall be a firm-fixed price Contract.

##### 2.2 Proposed Schedule for the Procurement

The following is the solicitation schedule for proposers:

Event	Date / Deadline
Issue Request for Proposal:	March 23, 2017
Pre-Proposal Meeting:	April 12, 2017 at 10:00 AM
Written Questions Due:	April 20, 2017 at COB
AGENCY'S Response to Written Questions:	May 02, 2017
<b>Proposal Due:</b>	<b>May 09, 2017 at 11:00 AM</b>
Approval of Contract Award by City Council	June 07, 2017 (TENTATIVE)

The AGENCY reserves the right to alter the dates shown above by written notice.

##### 2.3 Obtaining Proposal Documents

Proposal documents may be obtained by contacting the following person:

Name: Eric Yan  
Title: Sr. Procurement Analyst  
Address: 400 S. Taylor Ave.  
Montebello, CA 90640  
Telephone: (323) 558-1625  
E-mail: [mblrfp17-11@cityofmontebello.com](mailto:mblrfp17-11@cityofmontebello.com)

##### 2.4 Proposal Due Date

Proposals must be received by **11:00 AM (Pacific Standard Time), Tuesday, May 09, 2017**. Proposals must be prepared and submitted in accordance with the instructions included herein.

Sealed proposals shall be marked **Bus Wash System Replacement Project, RFP No. 17-11** and submitted to the following address:

City of Montebello  
City Clerk's Office  
1600 W. Beverly Blvd.  
Montebello, CA 90640

Proposers are reminded that receipt of all addenda issued by the City shall be acknowledged by completing and submitting the Receipt of Addenda Form with the proposal.

Proposals must be received by 11:00 a.m., on Tuesday, May 09, 2017 at the City Clerk's Office, City of Montebello, 1600 West Beverly Blvd., Montebello, CA 90640.

Sincerely,

*Eric Yan*

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Eric Yan  
Sr. Management Analyst