



PARKS AND RECREATION COMMISSION
MEETING AGENDA

THURSDAY, SEPTEMBER 16, 2021 AT 5:30 P.M.

VIA ZOOM

PARK AND RECREATION COMMISSION MEMBERS

Henry Fimbres, Commissioner
James Santana, Commissioner
Ulysses Urquizo, Commissioner
Delia Lopez, Commissioner
Erika Cabrera-Moriyama, Commissioner

CITY STAFF

David Sosnowski, Director of Recreation and Community Services
Laurie Aguilar, Management Analyst

NOTICES

COVID-19 NOTICE: Pursuant to the Executive Order N-29-20 and No. N-35-20 from the Executive Department of the State of California and the County of Los Angeles Department of Public Health Safer at Home Order, Commissioner/Committee members may attend Commission/Committee meetings via teleconferencing and make public meetings accessible telephonically or electronically to all members of the public seeking to observe and address the Commission/Committee. To ensure the health and safety of the public during the local, state, and federally declared COVID-19 Emergency, City Hall Council Chambers will not be open for this meeting, and all public participation must occur telephonically. Consistent with the Executive Order, the Commission meeting will be live streamed and can be watched on the City's website at: www.cityofmontebello.com under the "GOVERNMENT" tab and clicking "Live Stream" tab and viewed on Channel 3.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact Laurie Aguilar at (323) 887-1200 ext. 374 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact us 24 hours before this meeting.

STATEMENT OF PUBLIC COMMENTS AND PARTICIPATION: Members of the public may address the Commission/Committee on any items listed on the Agenda. Anyone wishing to address the Commission/Committee on an item not listed on the Agenda (Non-Agenda Items) that is within subject matter jurisdiction may do so during the "Public Comments" period. State Law prohibits the Commission/Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. In order to conduct a timely meeting, the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. "Public Comments" may be limited to 30-minutes. Please show courtesy to others and direct all of your comments to the Commission/Committee.

For those interested in making public comments, you may call the day of the meeting, **Thursday, September 16, 2021 between 7:30 a.m. – 3:30 p.m. at (323) 887-1200 ext. 374**. Staff will complete the speaker cards and the public will be called during the Commission/Committee meeting. The City has also provided an email address, laguilar@cityofmontebello.com, where the public can submit public comments up until the day of the meeting, **Thursday, September 16 between 7:30 a.m. – 3:30 p.m.** A summary of the comments will be read out loud and submitted for the record. As part of the City's security measures, those members of the public wishing to merely observe the meeting will not have an opportunity to speak unless they have contacted City staff, as indicated above, stating they wish to comment during the meeting.

AGENDA MATERIALS: The agenda and agenda packet related to items on this agenda are available for public inspection at City's website at: <https://www.cityofmontebello.com/government/commission.html>. The agenda cover sheets may also be emailed upon request.

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CORRECTIONS TO THE AGENDA

PRESENTATIONS

PUBLIC COMMENTS (30 MINUTES)

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Commission/Committee.

NEW BUSINESS

1. SELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

RECOMMENDATION: It is recommended that the Commission nominate and vote for Chairperson and Vice Chairperson.

2. SELECTION OF COMMITTEE MEMBERS

RECOMMENDATION: It is recommended that the Commission nominate and vote for members of the following Committees:

- Golf Committee
- Sports Committee

CONSENT ITEM

1. PARK AMENITIES SPONSORSHIP PROGRAM

RECOMMENDATION: It is recommended that the Park and Recreation Commission establish a Park Amenities Sponsorship Program.

PARKS AND RECREATION COMMISSION ORALS

- A. Commissioner James Santana
- B. Commissioner Henry Fimbres
- C. Commissioner Ulysses Urquizo
- D. Commissioner Delia Lopez
- E. Commissioner Erika Cabrera-Moriyama

STAFF ORALS

- A. Barnyard Zoo History
- B. Farmer's Market
- C. Anniversary Parade/5K Run
- D. Utility Box Beautification Program
- E. Los Angeles County Public Health Youth Sports Guidelines

ADJOURNMENT

The City of Montebello Park and Recreation Commission will adjourn to the next Regular Meeting on October 15, 2021 at 5:30 p.m. which will be via Zoom.

I, Laurie Aguilar, Management Analyst for the City of Montebello, hereby certify that a copy of this agenda has been posted on or before Monday, September 13, 2021 5:30 p.m.



Laurie Aguilar, Management Analyst



CITY OF MONTEBELLO

PARK AND RECREATION COMMISSION STAFF REPORT

TO: Honorable Members of the Park and Recreation Commission

FROM: David Sosnowski, Director of Recreation and Community Services

BY: Laurie Aguilar, Management Analyst

SUBJECT: Park Amenities Sponsorship Program

DATE: September 16, 2021

RECOMMENDATION

It is recommended that the Park and Recreation Commission:

- (1) Develop a Park Amenities Sponsorship Program; and
- (2) Take such additional, related, action that may be desirable.

BACKGROUND

In January of 2020, the Culture and Recreation Commission began a campaign to solicit sponsors for dog waste stations to be placed throughout the City's park system. The program was put on hold due to COVID-19. The first dog waste station had previously been donated by the Commission and has been installed at Acuna Park. The Recreation and Community Services Department has received requests from the community to install more stations throughout the City. Due to the absence of the Parks and Recreation Commission at the time, staff purchased and installed additional dog waste stations at various park locations previously identified by the Commission's outreach efforts. Staff is now recommending to establish a Park Amenities Sponsorship Program to include a variety of amenities, including dog waste stations, throughout the City's park system that are available for sponsorship opportunities.

ANALYSIS

The Park Amenities Sponsorship Program aims to provide local businesses the opportunity to contribute to enhancing the City's park system through sponsorships. The sponsorship of various park amenities throughout the City would allow for local

Park Amenities Sponsorship Program

Page 2 of 2

businesses to achieve their marketing goals while supporting the Montebello community. Sponsorship opportunities would include, but are not limited to dog waste stations, benches, picnic shelters, drinking fountains and bicycle racks. A recognition plaque and/or sign will be installed for each sponsorship.

Upon approval of the program staff will work to determine sponsorship commitments, develop a sponsorship interest form, and establish details of the program. A finalized program will be brought back to the Commission for consideration.

FISCAL IMPACT

There is no fiscal impact. The Recreation and Community Services Department will be responsible for the purchase and installation of recognition plaques and/or signs. Any associated costs will be funded through the sponsorship.

SUMMARY

The Park and Recreation Commission will consider developing a Park Amenities Sponsorship Program.

ATTACHMENTS

None