

BUILDING MAINTENANCE TRADE WORKER I

DEFINITION

Under general supervision, performs semi-skilled maintenance and repair which includes alteration, construction, and installation of City buildings, facilities, recreation, and park equipment; and to perform related work as required.

DISTINGUISHING CHARACTERISTICS

This is the entry and first working level in the Building Maintenance Trade Worker series. Incumbents perform semi-skilled maintenance work and become skilled in one trade. Work includes operation of various power and hand tools and equipment necessary for the completion of assigned tasks.

EXAMPLES OF DUTIES

Performs a variety of semi-skilled carpentry, plumbing, electrical, and other work in building repair, modification, construction, and installation; prepares surfaces for painting; paints interior and exterior of buildings and facilities; removes graffiti; prepares reports and maintains work orders and time records; responds to emergency needs; maintains work safety standards.

SPECIAL REQUIREMENTS

Possession of an appropriate California driver's license.

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EMPLOYMENT STANDARDS

Knowledge of:

- Principles, methods, tools, and equipment used in building and facility maintenance, construction, and repair.
- Painting methods and requirements.
- Basic Uniform Building, Plumbing, and Electrical Codes.
- Safe work practices.

and

Ability to:

- Perform semi-skilled building trades work.
- Read and interpret plans, construction drawings, and blueprints.
- Skillfully use a variety of building tools and equipment associated with the trades.
- Follow oral and written instructions.
- Estimate time and materials needed for repair work.
- Perform inspection, identifying maintenance and repair needs.
- Maintain good public relations with people contacted during work assignment.
- Establish and maintain cooperative working relationships.

and

Training and Experience: Any combination of training and experience which would provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education: Completion of the 10th grade and trade school courses are desirable.

Work Background: One year of responsible semi-skilled work experience in the maintenance and repair, including painting of buildings, and related equipment and facilities.

August 1992, July 1995